



Wallan Basketball Association Incorporated (WBI)

2019

**Domestic Operational Policies and
Guidelines**

FOREWORD

The following operational policies and guidelines have been developed by the Domestic Sub-Committee as appointed by the Executive Committee of the Wallan Basketball Association Incorporated (WBI)

The purpose of these guidelines is to further assist all involved in WBI Domestic basketball to have clarity as to the procedures and processes followed and to fully clarify the expectations of players of parents.

The primary expectation is that, by agreeing to be involved with the Domestic Basketball program at Wallan, each coach, assistant coach, team manager, player and parent or guardian shall abide by the policies and guidelines in this document.

The Policies and Guidelines do not cover every scenario that may arise during the course of the season and as such the WBI Executive Committee reserve the right to make the final decision on any issue that may not fully align with these Policies and Guidelines.

1. WALLAN BASKETBALL INC. STRUCTURE

The Wallan Domestic Basketball Program is a subcommittee of Wallan Basketball Incorporated (WBI).

The WBI Executive Committee, being the controlling body, relies on the Subcommittee to ensure that the Domestic Basketball Program operates efficiently.

2. WALLAN BASKETBALL VISION

The vision of Wallan Basketball Association Incorporated (WBI) is to be admired and recognised for being a strong and competitive Victorian basketball club founded on:

- A healthy junior domestic basketball competition comprising players and teams from the surrounding regions in all age-gender groups;
- Skilled, talented and competitive Wallan Panthers representative teams competing at the highest levels in the VJBL;
- Quality, skilled and accredited basketball coaches who are teachers and mentors of young people at all age-gender groups;
- A player development program with a particular focus on:
 - Under 10, 12 and 14 teams comprising team-oriented players well-drilled and highly-skilled in the fundamentals of basketball;
 - Under 16, 18 and 20 teams comprising talented, competitive, team-oriented players of good character;
- A Wallan Senior Representative Team in a WBI-targeted State competition (by 2020).

3. WBI PLAYER DEVELOPMENT PROGRAM

These guidelines are aligned with WBI Player Development Program. The purpose of the WBI Player Development Program is to provide the philosophies, principles and guidelines for coaching and playing basketball at the Wallan Basketball Club to ensure player improvement, excellence and enjoyment within a fun and safe environment. The PDP is available on our website.

4. WPRBP CODES OF CONDUCT

Basketball is a recreational activity for enjoyment and health.

The Wallan Basketball Association Codes of Conduct are therefore intended to assist all Wallan representative and domestic players, coaches, parents and administrators to obtain the maximum benefit and enjoyment from their involvement in basketball.

The WBI Codes of Conduct have also been developed to align with those of Basketball Victoria (BV) which seek to give participants a guide to the expectations of BV for their behavior and conduct.

As representatives of the Wallan Basketball Association, all players, coaches, parents and administrators are required to agree to and abide by specific behavioral conduct obligations, by signing a WBI Code of Conduct agreement.

It is essential that all Wallan basketball players, coaches, parents and administrators fully read and understand their Code of Conduct obligations.

A breach of a WBI Code of Conduct agreement may result in disciplinary action by the WBI Coach (following approval by the WBI Panthers or Domestic Committee Chair), and/or the Executive Committee of the Association.

In the matter of a serious offence by any player, coach, parent or administrator, individuals may be liable to referral of their conduct to

an Association, Victorian Junior Basketball League (VJBL) or BV Tribunal hearing.

Consequences of any WBI Code of Conduct breach by any player, coach, parent or administrator may include:

- Omission (short-term) or suspension (medium-term) from playing for the team;
- Permanent de-registration from the Association and/or the VJBL; and/or
- A fine imposed at the discretion of the WBI, VJBL or BV

Ultimately, whether you are representing the Wallan Basketball Association as a representative or domestic player, coach, parent, legal guardian or administrator, your aim should be to always conduct yourself in a way that ensures the enjoyment of every player in a safe environment, and that reflects the three key WBI Coaching Philosophies:

“LET’S SEE HOW GOOD WE CAN GET”.

“LET’S HAVE FUN BY COMPETING HARD”.

“THE STAR OF THE TEAM IS THE TEAM”

5. APPOINTMENT OF DOMESTIC COACHES

At the beginning of each season a call is made for applicants who would like coach a domestic team.

Successful applicants are expected to fully understand, embrace and conduct yourself in alignment with the Expectations and requirements found within the Domestic Coaches Guidelines available on the website.

All Head Coaches and Assistant Coaches must be willing and able.

- To sign and abide by the Wallan Basketball Coach Code of Conduct; To be present to coach their allocated team during its weekly-scheduled Games;
- To attend and actively participate in the weekly-scheduled Training Sessions for their age- gender group, held prior to games;
- To embrace the WBI Player Development Program, by adopting and instructing players according to WBI Coaching Philosophies, Valued Player Attributes and Coach Conduct Guidelines as set out in these WBI Domestic Coaching Guidelines, especially: In Games - By Always:
 - Focusing on player development & team improvement - not just the scoreboard;
 - Ensuring equal court time for all players in all games, finals included.
 - Providing constructive feedback to players – particularly great tenacity and efforts, proper execution of skills, footwork and team roles, great passes and teamwork, and admirable composure, leadership and sportsmanship;
 - Behaving appropriately and responsibly with WBI domestic players and teams.
 - Integrating new or less experienced players and ensuring they enjoy the game;
 - Running appropriate WBI on-court structures, strategies and team tactics;
 - Respecting referees, scorers and officials at all times;

- Respecting opponents and opposition coaches at all times;
- Instructing parents to approach WBI Administrators re any coach-related complaints.

At Training - By Always:

- Encouraging players to regularly attend the group training sessions offered;
- Devising and implementing WBI-aligned training plans, drills and points of emphasis (if appointed as Training Coordinator for any given week);
- Making players feel welcome when arriving and encouraging player efforts when practicing skills and drills.
- Actively supporting Training Coordinators by actively and constructively instructing players at training sessions.

To develop their coaching knowledge coaches must be willing to complete a Level 0 Coaches Course as a minimum and, if available, a Level 1 Coaches Course.

6. COURT TIME

In all Domestic Competitions WBI employs a policy of **fair and equal court time**.

Whilst Domestic Basketball is about having fun, learning new skills and developing each individual to the best of their ability, coaches will take into account the player's, attitude, fairness and development requirements when making substitutions. We encourage our coaches to use substitutions and instructions in ways that they see fit to benefit a player's development. Winning is secondary and much care is taken to create even teams with varied skill levels to allow for the best development opportunities for everyone.

Below are some examples of what Wallan Basketball deem appropriate;

Allowed

Example A: Player A has just been subbed into the game and has made the same error twice in a row (bad pass that went out of bounds). Coach chooses to sub Player A out for Player B but informs Player B it will be for a small time e.g. 30sec just so he can talk to player A.

Coach makes the sub and chats to Player A and instructs what he should do next time, players are then subbed at next availability.

Example B: Player C is continuously dribbling down the court and throwing up wild shots whilst other teammates are open and closer to the ring. Coach subs Player C out due to rotations and explains why he should be looking to pass to his teammates as opposed to throwing up wild shots.

Player C subbing back into the game he dribbles down the court and throws up another wild shot, with teammates open with no recognition to the coach that he has done the wrong thing.

Coach then subs Player C out for Player B but informs Player B it will be for a small time e.g. 30sec just so he can talk to player C.

Not Allowed

Example A: Player A has just been subbed into the game and has made the same error twice in a row (bad pass that went out of bounds). Coach chooses to sub Player A out for Player B, Player A then spends the next 5min or so on the bench.

Example B: Player C is continuously dribbling down the court and throwing up wild shots whilst other teammates are open and closer to the ring. Coach subs Player C out due to rotations and explains why he should be looking to pass to his teammates as opposed to throwing up wild shots.

Player C subbing back into the game he dribbles down the court and throws up another wild shot, with teammates open with no recognition to the coach that he has done the wrong thing.

Coach then subs Player C out, and Player C spends the next 5min or so on the bench.

7. COMPLAINTS

All enquiries or complaints should be directed to committee members who are clearly visible during the domestic day.

Domestic Basketball is also the opportunity for coaches and referees to learn and develop their skills and as such we ask that they not be approached directly if you have concerns.

Much of what these volunteers are doing is under instruction from the committee so your questions can be best answered and dealt with by the committee members.

Remember we are all volunteers and mistakes happen, sometimes these go unnoticed so we encourage feedback to be given to committee members to give us the opportunity to take action.

8. DISCIPLINARY ACTION

A) SINBIN

WBI is implementing the recommendation of the board of basketball victoria to have a sinbin policy for all domestic games to manage the behavior of players and benches.

Referees will be required to **instantly** penalise any obvious form of dissent, such as disputing calls, critical comments towards Referees or their calls, bad language etc. with a **Technical Foul** and send them to the 'Sin-Bin'.

The Sin-Bin isn't necessarily a specified place; it just means that the player/bench person is required to leave the court for 5 minutes. Timing of the 5 minutes can be done by bench personnel (or any other means acceptable to the Association).

A player who is sent to the Sin-Bin is allowed to be substituted.

The coach/bench person who is sent to the Sin-Bin must move to the end of the bench area and cannot communicate with team members.

A second **similar** offence by the same player/bench person results in them being disqualified from the game. (A 'similar' offence involves more criticism, dissent etc. resulting in a second Technical Foul)

Further details will be available in the Sinbin Policy available of the website.

B) TRIBUNAL

Wallan Basketball follows the Basketball Victoria Tribunal By-laws. These by-laws are available on our website and detail the process of reporting, hearing and actions resulting from an offence. The appeals process is also included and will be restated during each tribunal hearing.

The tribunal will be heard by the Wallan Basketball Executive Committee, with a quorum of 3 members present.

The Tribunal shall have power to suspend, disqualify, reprimand, fine, bond, ban or otherwise deal with any person involved with basketball (including, but not limited to players, coaches, teams, clubs, officials other than referees, umpires and accredited scoretable officials, or spectators) in accordance with these By-laws, regarding any incident arising from an activity conducted by the organising bodies.

The incident may have occurred before, during or after the conduct of the activity, within the confines of the stadium, activity venue or its immediate surrounds or elsewhere if directly related to a basketball activity of any sort. Reportable conduct also includes conduct relating to basketball which occurs by email, telephone or computer and includes cyber bullying.

9. WORKING WITH CHILDREN CHECKS

All team officials (Coaches, Assistant Coaches and Team Managers) must have a current Working with Children check.

In the case of a new team official, he/she must apply for a WWC card as soon as confirmation of his/her appointment to the team has been received and supplied to the WPRBP Chairman with the receipt number.

Application forms are available at all Post Offices.

10. FEES

WBI charges a Registration Fee covering Uniform access and maintenance, mandatory insurance and game fees. The intent is to keep fees at a minimum to make basketball accessible to as many participants as possible.

Fees are determined annually by the Executive Committee following a meeting and resolution of the WBI General Committee prior to the commencement of the coming season.

Fees must be paid in full by the nominated payment date for the player to remain eligible to participate.

11. FAMILIES IN NEED

WBI makes provisions for families in need on a case by case basis under a hardship clause where by fees can be made as part payments or in extreme cases reduced or waived. Discretion is used in these cases so families are encouraged to approach either a familiar committee member or the Executive Committee.

12. PLAYER DEFINITIONS

12.1.1 Junior player - Any player under the 18 Years of age as at 31 December the year of competition and who is registered with the Wallan Basketball Inc.

12.1.2. Senior player - Any player turning 18 years of age or older as at 31 December of the year competition and who is registered with the Wallan Basketball Inc.

13. PLAYER ELIGIBILITY

13.2.1. Any player from another BVC affiliated association must present proof of payment of their BVC Affiliation fee before qualification/registration is accepted by WBI.

13.2.2. Junior players must play their own age group before nominating to play in a higher age group.

13.2.3. Junior teams will consist of a minimum of seven (7) players and a maximum of seven (8) players. Once all positions are filled, interested players will be placed on a waiting list. As positions become vacant listed player will be notified.

However the Age Group Coordinators or Administrator may approve a team of nine (9) players where it is considered beneficial because of injuries, teams failing to consistently have numbers, or to ensure that all interested parties are given the opportunity to play basketball.

13.2.4. Players with special circumstances or needs may write to the Committee for special consideration

13.2.5. Age limits for the appropriate age groups for each season will be as per the Wallan Basketball Age Group Guide.

14. JUNIOR TEAM GUIDELINES

14.3.1. Junior teams may include up to two (2) fill-in players from a lower division/age group directly below to make a maximum of six (6) players. There must be a minimum of four (4) members of the original team to create a game. If unable to comply the offending team will concede a walkover and any match played will not be an official match.

14.3.2. Any junior player wishing to play in a higher age must apply in writing including consent from a parent/guardian, to the Committee. The clubs Director of Coaching and Junior Domestic Committee will assess the player in their own age group and the one directly above to determine ability. There is no appeal process once the final decision has been made.

NOTE: A junior player who is granted permission to play in a higher age group is classed as an official player and therefore classes as one (1) of the four (4) original players when using fill-ins.

14.3. A player may fill in for an age group no more than one above their own current age group e.g. U10 to U12, U12 to U14 etc. An exception to this rule is if a player's year of birth puts them into the Under 10s but permission has been granted based on ability for that player to play in a higher age group e.g. Under 12(A) then that player cannot fill in for Under 12(B)

Where an age group has multiple Divisions (Div A and Div B) a player from Div B may fill up for Div A however a Div A cannot play Div B.

No player can fill in with an age group lesser than their own.

15. DOMESTIC TEAM SELECTION CRITERIA

Domestic teams are selected by **WBI Domestic sub-committee** each season by ranking the skills and abilities of pre-registered players - based on their form (skills and abilities shown) from previous seasons and taking into account how their team has previously performed. Players are then pre-listed in teams aimed at striking a balance of overall skills and abilities in each team, such as ball-handling, rebounding, shooting, etc.

Final team selections and adjustments made by WBI are based, first and foremost, upon ensuring that the teams are balanced and competitions are as even as possible. Subject to team balance and competition evenness, WBI may use other selection criteria, such as keeping players in the same 'club' (e.g. "Miners", "Trailblazers", etc.) and regional travel (e.g. "Broadford Bushrangers"). A player wishing to play with friends or family is not considered as a valid WBI domestic team selection criteria.

Teams are evaluated (graded) in the first 3-5 weeks of each season and changes are made wherever necessary to try to equalise the competitions, as much as possible. Further changes are also made during the first 3-5 weeks of each season to accommodate new player registrations and to fully assess new player impact in selected teams. The aim is to have reasonably competitive and evenly-balanced age-gender group competitions settled and locked-in by as early as Round 3 and as late as Round 5.

Where player registrations are too few to warrant a desired 'two-birth-year' age-gender competition (e.g. girls born in 2001, 2002), multiple-birth-year competitions will be considered for certain age-gender groups if consistent with WBI's philosophies, vision and aims stated above.

16. PLAYER GRADING

Junior player grading will be determined by the Junior Domestic Committee and Age Group Coordinators at the end of each season and during the first three (3) weeks of each season

17. PARENTAL REQUESTS FOR SPECIAL CONSIDERATION

The following considerations apply in guiding WBI in determining the relative merits for considering and consenting to player and parent/guardian requests to play in a lower or higher age-group.

- Consistency with WBI Player Development Plan's philosophies, vision and aims (stated above);
- Likely net benefits of the player's basketball development by playing in a lower or higher age-group relative to the impact on the selected team and the competition; and
- Players judged by WBI to be at risk of injury based on the stage of their physical development.
- Players with a disability;

For a player's request to be successfully considered, the Director of Coaching and Junior Domestic Committee have to be satisfied that the player is;

- Physically capable of competing with the players above
- Considered to be of the ability to be in the starting five (5) of the age group

18. Changes to Teams After Season Starts

Players registering after the start of the season will be considered using the same criteria as stated. Based on the ranking of the player they will be placed into a team based on maintaining the even balance of the total ranking score of the age groups current teams. Efforts are made to keep friendships together but not at the expense of team balance.

In some circumstances numbers grow to a point where a new team is required. Again individual player rankings are used to try and minimise disruption to current teams but ensure a balanced new team.

Due to the spike in walk up registrations at the start of the year it is sometimes necessary for quick decision to be made on player team selection. In all instances it is important that a minimum of 3 of the Domestic Sub-Committee ratify the selection prior to informing a player or parent. At no time should players or parents be consulted prior to the Domestic Sub-Committee having considered any proposed changes.

19. RULES OF PLAY

a. Defence

WBI has a **No Zone Policy** for all domestic games, consistent with our defensive strategy for representative teams.

No form of zone defence (ie. 2-3; 1-3-1 or 3-2 zone set-ups) is to be played in the opponent's offensive half-court, except when there are 5 or less players available on the defensive team; passes.

The rationale for the WBI No Zone policy is that zone defences at junior levels can limit the development of individual and team skills.

b. Timing

Games are typically played with Two 20 minute halves. Each coach receives two time outs per half and the clock stops for the last minute of the game on the whistle.

In a three-team competition we may choose to run a round robin competition for each round. In this instance there will be three 17 minute games with one time out per coach, no half time and the clock stops in the last minute.

c. Training

WBI strives to give every player the opportunity to reach their full potential. While Robson stadium is limited in court space and time we will endeavor to offer skills based training to each age group. Training is not mandatory but highly advisable as the results are very clear in the improved quality of the games.

Training will be offered first to the younger age groups and then upwards as court space allows.

d. Match Scorers

Each team shall supply a competent person to act as a scorer for all matches except the Grand Final. Children Under the age of 15 may score with adult supervision, this does not include the opposing scorer (must be 2 adults and 1 child under the age of 15)

If a team fails to supply a scorer, the clock will be started and the offending team will be penalised 1 point per minute late, up to 5 points.

In the event that one team is unable to supply a scorer, but the opposing team has two scorers willing to do the game, the offending team will be penalised 5 points.

e. Uniforms

Domestic Singlets are provided by Wallan Basketball on-loan for the duration of the season, upon collecting a singlet families are required to pay \$20.00 hire fee of which \$15.00 is returned at seasons end.

Players shorts are to be plain black with no pockets and must be visible if the players singlet is untucked. Visible logo's are also allowed, however must be small and n

Players not in allowed shorts forfeit 5 points per pair to a maximum of 20 points after Round 4 of the Competition. Point's penalties don't cancel each other out.

| ALLOWED | | NOT ALLOWED | |
|---|---|--|---|
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f. Heat Policy

Wallan Basketball uses the Basketball Victoria Climate Policy at all times. This can be read in full on their website. The key items for day to day running of the stadium are as follows. When the court temperature reaches 30C competition organisers must consider implementing and where the court temperature reaches 35C, must implement the following timing rules:

If a game is played in halves, the game time must be reduced by 2 minutes per half with 2 team timeouts per half. The clock must stop for each timeout and the referee must call an additional compulsory timeout close to the half way mark in each half. Each team must call a timeout before the compulsory timeout and after the compulsory timeout. In the event the coaches do not call a timeout as required, the referees will intervene and call a timeout and attribute them to the respective teams.

If a game is played in quarters, the referee must call an additional compulsory timeout in each quarter if no timeout has been called by half way through the quarter.

The clock must stop for every whistle in the last minute of the first half and the last 3 minutes of the second half (this may be modified for local conditions in domestic basketball).

When the court temperature reaches 40C games must be abandoned. Subject to any rule or ruling by a competition organiser,

- if a game is abandoned before it commences or before or at half time it is counted as a draw;
- if a game is abandoned after half time, the game score stands as a final result.

20. Finals Qualification

A player must complete 4 games in a given season to qualify for finals

21. Parent participation – scoring, canteen volunteering

WBI is a volunteer association and requires the input of all parents to be sustainable. The following activities require parent volunteers to be successful:

- Canteen serving during game days
- Committee participation
- Sub committee input
- Coaching
- Referees
- Scoring

22. WALLAN PANTHERS SELECTION

The Wallan Panthers are the representative teams of WBI competing against other associations representative teams on Friday nights in the Victorian Junior Basketball league.

Once a year our domestic players will be invited to participate at the Panthers Try-Outs.

A) SELECTION PRE-REQUISITES

The following selection criteria will be used for Panthers players as exhibited during the annual WBI try-out sessions:

- Excellence in Basketball Fundamentals as per the WBI PDP;
- Excellence in Attitude as demonstrated by player willingness to push themselves to improve as an individual by 'trying-out' with 100% intensity, focus and effort;;
- Level of Coachability as demonstrated by player adaptability and willingness to accept constructive criticism from coaches,

- Level of Teamwork and Leadership as demonstrated by their assistance, encouragement and support of other players.

B) SELECTION PRE-REQUISITES

Panthers players must register and sign the WBI Player Code of Conduct.

Panthers players must play at least one of the two seasons in the Wallan Basketball Domestic Program.

23. INTERCONNECTION WITH BASKETBALL VIC COUNTRY

Wallan Basketball Inc. is an affiliate of BVC. Effectively this means we are a 'country' basketball association and lean on BVC as our supporting body.

Our by-laws and rules are drawn to align with BVC and the development pathway for our players follows the BVC pathway.

Effectively WBI domestic players can represent Wallan Panthers in the Country championships, can attend BVC skills days and be selected for Elite programs with BVC. Ultimately players who aspire to continue on an elite pathway with basketball would be aiming to represent Vic country at a state level along that pathway.

a. BVC qualification for camps etc.

For players who wish to follow an elite pathway and participate in development camps like Jamboree or Academy, the player must be a registered member of Wallan Basketball Inc.

In addition that member must be a domestic participant and qualify for finals in one of the two Domestic competitions held each year.